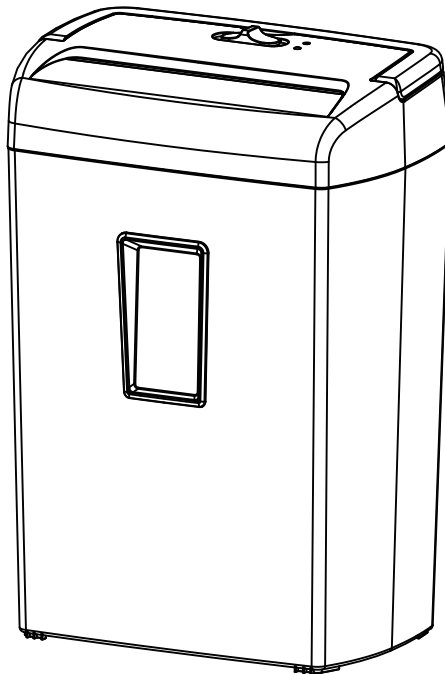




# **bonsaii**

## **C209-D Paper Shredder Instruction Manual 10 Sheets Cross Cut**



Customer Service: [customer-care@bonsaii.com](mailto:customer-care@bonsaii.com)  
Call Service: 1-844-728-6917







Dear customer,







Thank you for purchasing this quality product. Please carefully read through this manual before first using the device, paying particular attention to the safety warnings. You can find information on how to contact support at the end of these operating instructions.

## Safety precautions:

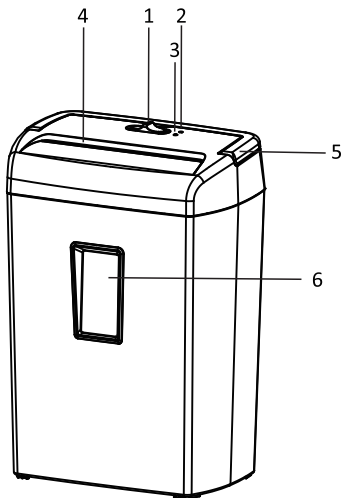


## Warning:

1. Keep all loose articles of clothing, ties , jewellery , hair , or other small items away from the feed opening to prevent injury.
2. Keep in the OFF position when the shredder is not in use for prolonged periods of time.
3. Do not place hands  or fingers into the shredder throat as serious injury could result.
4. Always turn off or unplug the shredder prior to moving, cleaning or emptying the wastebasket.
5. Empty wastebasket frequently.
6. The document shredder must always be deactivated and disconnected from the electrical line prior to moving, transporting and cleaning the device and prior to emptying the waste basket.
7. Please do not leave the document shredder unattended e.g. in the event children  or pets are nearby.
8. Please DO NOT shred CDs/DVDs.
9. The device may not be operated with a damaged power cord.
10. For indoor use only.
11. This machine is no toy. Keep it away from children  and pets.

- 12.The motor may overheat if you exceed the maximum period of continuous operation stated. The shredder will stop automatically and the indicator light “Overheat” is on. The device changes into Standby-Mode to cool down and can be used again after the indicator is off.
- 13.Please do not spray any flammable gas or oil  onto this shredder, it may cause fire.
- 14.Please read the manual before operating the machine .
- 15.Sharp edges,Do not touch .
- 16.This equipment is not intended for use by children.Avoid touching the media feed opening withthe hands,clothing or hair. Unplug this equipment when not in use for an extended period of time,Hazardous moving part is in this equipment, keep body parts away from moving parts .
- 17.Shred width of  $3/16 \times 1-9/16$  inches .
- 18.10-Sheet capacity .

## Operation instruction:



1. Slide Switch: AUTO/OFF/REV
2. Power Light: Green
3. Overheat/Overload: Red/Flashing Red
4. Feed Slot for Paper &Credit Card
5. Handle
6. Transparent Window

## Setup:

1. Unpack the shredder. Place the shredder upright on a level surface.
2. Make sure the waste bin is properly inserted into the shredder cabinet.
3. Plug the power cord into a standard(120V)outlet. Do not use an extension cord.

## Operating the shredder:

The sliding switch is located on the top side of the unit and can be set to three (3) positions.

### 1. AUTO:

The shredding operation starts automatically as soon as the paper to be shredded is inserted into the feed slot, the "**POWER**" indicator light turns green. After the shredding operation is complete, the device will automatically deactivate.

### 2.REV:

Rectifying a paper jam. In this case, the direction of the shredding operation reversed before the work cycle ends in order to free the shredding blades. The "**POWER**" indicator light turns green. Should you determine that too much paper has been inserted and the shredding operation slows noticeably immediately set the switch to this position, also in the event paper is accidentally inserted.

### 3.OFF:

In order to empty the wastebasket or in the event the device is not used for a prolonged period of time, set the switch to **OFF** and disconnect the device from the electrical line in order to avoid the risk injuries. The indicator light switches off.

## Shredder capacity:

C209-D will shred ten(10)sheets of A4 size 75g/m<sup>2</sup> paper maximumly at a single pass,and will accept paper width up to 220mm. When shredding small material like envelopes or receipts, insert them through the middle of the feed opening.

## How to operate:

Set the switch on the front side to "AUTO". The device will then be ready to operate.

## Shredding paper

Insert a maximum of 10 sheets of paper (75g/m<sup>2</sup>) in portrait orientation into the input slot. The paper will be recognised by the sensors, the cutting unit will start and the paper will be automatically drawn in. The operation will finish once there is no more paper in the cutting unit.



## Overloading:

If you insert too much paper, the cutting unit will stop. In this event, set the switch to “REV” in order to remove the paper. Reduce the number of sheets and then try again.

## Overheating:

The motor may overheat if you exceed the maximum period of continuous operation stated. The shredder will stop automatically and the indicator light “Overheat” is on. The device changes into Standby-Mode to cool down and can be used again after the indicator is off.

## Removal of leftover paper:

Set the switch to “OFF” and unplug the power socket. Remove the shredding attachment and then you will be able to take out any scraps of paper that have become caught in the cutting unit. The blades are very sharp so you should proceed with extra caution! Place the shredder attachment back on top, plug in the power socket and turn the device on again. You will then be able to start using the device again.

## Turning off:

Set the switch to “OFF” in order to turn the device off entirely.

## Attention

Never shred envelopes( any window, insulated or with glued flaps) adhesive materials (labels, decals/stickers or glued paper), newsprint, transparencies, laminated documents, continuous forms, cardboard, or hard and plastic materials(except credit cards.)

## Technical specifications:

Cutting Capacity:	Max. 10 sheets
Cutting Size:	3/16 x 1-9/16 inches
Cutting Speed(m/min):	1.8m/min(10 sheets)
Security Level:	P-3
Noise Level:	<70 dB
Shred Functions:	paper/credit card/clip/staple
Net Weight:	10.36 LBS
Trash Bin:	5.5 Gallons
Dimension(inches):	12.6 x 7.9 x 18.5 inches
Power Supply:	120V AC, 60Hz, 1.6A

## Troubleshooting:

Error	Troubleshooting	Resolution
Equipment is not functioning	Are the power supply and socket connected to the wall correctly?	Adjust the connections
	Is the collection unit positioned correctly?	Adjust the position of the collection unit.
	Is the power cable damaged?	Replace the power cable or call product support 1-844-728-6917
	Is the engine possibly overheating? Is the light turn on?	Wait until the machine has cooled down
	Is the sheet of paper too thin for it to be detected by the sensors?	Fold the sheets of paper.
	Do you want to shred many pieces of paper at a single pass?	Reduce the amount of paper and try again
Cutter is blocked	Is the paper jammed?	Push the switch to <b>REV</b> position and remove any excess paper.
Cutter will not stop	Excess paper or unusual objects are blocking the sensors?	Remove any excess paper and try again.
Machine sounds too loud	Is the surface uneven? Is the equipment in a straight position?	Place the equipment on a flat surface.

**Should the instructions above not help resolve the issue, then please contact our product support:**

**Email Service: [customer-care@bonsaii.com](mailto:customer-care@bonsaii.com)**

**Call Service: 1-844-728-6917**

## **WARRANTY SERVICE**

The warranty for this appliance is for 12 months from the date of purchase from an authorized dealer. The appliance has been manufactured with care and meticulously examined before delivery. Please retain your receipt as proof of purchase. In the case of a warranty claim, please make contact with our Customer Service.

## **Notice**

The warranty covers only claims for material and manufacturing defects, but not for transport damage, wearing parts or for damage to fragile components, e.g. buttons or batteries.

This product is for domestic use only and is not intended for commercial use.

The warranty is void in the case of abusive and improper handling, use of force and internal tampering not carried out by our authorized service branch.

Your statutory rights are not restricted in any way by this warranty. The warranty period is not extended by repairs made under the warranty. This applies also to replaced and repaired parts.

Register your product at **[www.bonsaiishop.com](http://www.bonsaiishop.com)**  
to get more perks!



Follow us@bonsaiioffice

**Bonsen Electronics Inc.**

📍 : 4198 Industry Way, Flowery  
Branch, GA, 30542, USA

☎ : 1-844-728-6917

✉ : [customer-care@bonsaii.com](mailto:customer-care@bonsaii.com)

Made in Vietnam